

ORDINANCE NO. ____

**AN ORDINANCE ADDING SECTIONS 2.17.010, 2.17.020 and
2.17.030 TO THE COUNTY CODE**

The Board of Supervisors of the County of San Luis Obispo, State of California,
does ordain as follows:

SECTION 1: Section 2.17.010 **Office and department created** shall be added as
follows:

2.17.010 – Office and department created.

The San Luis Obispo County airports department and the office of director of
airports are hereby established. The department shall be administered by the director
of airports who shall perform the duties required by Section 2.17.030 and shall possess
the qualifications and experience required by Section 2.17.020. The director of airports
shall be appointed by, and serve at the will and pleasure of the county administrator at a
salary to be set by the board.

SECTION 2: Section 2.17.020 **Qualifications for director of airports** shall be
added as follows:

2.17.020 – Qualifications for director of airports.

The director of airports shall possess a combination of training, education, and
experience that provides the knowledge, skills, abilities and competencies necessary for
the successful management of the airports department. Typically s/he shall have
graduated from an accredited four-year college or university with a bachelor's degree in
aviation management, business administration, public administration or a related field
and have five years of management experience in the overall operations and services of
an airport. Certification as an Accredited Airport Executive (AAE) through the American
Association of Airport Executives and experience at a commercial airport certified under
Federal Aviation Regulations Part 139 is desired.

SECTION 3: Section 2.17.030 **Duties of director of airports** shall be added as
follows:

2.17.030 – Duties of director of airports.

The director of airports shall generally advise, assist, and be responsible to the
county administrator for the proper and efficient management of the county airports
department and shall:

- a) Plan, organize and direct the activities of the airports department including
commercial and general aviation operations;

- b) Represent the county before public and private groups, professional associations and public agencies in matters related to the airports department;
- c) Oversee the preparation and administration of the airports department budget;
- d) Supervise and evaluate the performance of assigned staff and oversee all personnel matters, including hiring, reassignments, discipline and separation of employees as appropriate.

SECTION 4: This ordinance shall take effect and be in full force and effect thirty (30) days after its passage; and before the expiration of fifteen (15) days after passage of this ordinance, it shall be published once with the names of the members of the Board of Supervisors voting for and against the ordinance in The Tribune, a newspaper of general circulation published in the County of San Luis Obispo, State of California.

INTRODUCED at a regular meeting of the Board of Supervisors held on the ____ day of ____, 2014, and PASSED and ADOPTED by the Board of Supervisors of the County of San Luis Obispo, State of California on the ____ day of ____, 2014, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

Chairperson of the Board of Supervisors
County of San Luis Obispo, State of California

ATTEST:

County Clerk and Ex-Officio Clerk
Of the Board of Supervisors, County
Of San Luis Obispo, State of California

[SEAL]

ORDINANCE CODE PROVISIONS APPROVED
AS TO FORM AND CODIFICATION:

RITA L. NEAL
County Counsel

By: _____
County Counsel

Dated: _____